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NOTICE INVITING TENDER - TMD INST- 056

Sealed tenders (single part) are invited in triplicate (1 Original + 1 copy) from experienced and reputed contractor meeting the PQC criteria as detailed below for execution of following work:

Name of the work	Annual Maintenance contract for maintenance of Toshiba make copier
Cost of Tender Document (Rs.)	Rs.100/-
Estimated Cost	Rs. 11,987/- (inclusive of all taxes & duties)
Earnest Money Deposit (Rs.)	Rs.240/- (Three Thousand five hundred only)
Work Completion period	12 month from commencement of work
Date of issue of tender document	10-05-2017
Date of submission of tender document	30-05-2017 upto 12:00 Noon
Date and time of opening of tender	30-05-2017 at 3.30pm

Pre-qualification criteria:

1. The bidder should have PAN (Permanent Account Number) & Service tax Registration.
2. having successfully completed similar work during last 7 years ending 31/03/2017 as at (i) or (ii) or (iii) below:
 - i) One similar completed work costing not less than the amount equal to Rs.9600/-with completion certificate **OR**
 - ii) Two similar completed works each costing not less than Rs.6000/- with completion certificate **OR**
 - iii) Three similar completed work each costing not less than Rs.4800/- with completion certificate

'Similar Works' means AMC of Copier of a Industrial/commercial establishment of repute. Documentary evidence in form of Certificates from clients/ Work order copies specifying the work and the amount of contract should be submitted along the offer.

Tender documents can be obtained from the Office of Addl. Manager (Administration), UCIL, Turamdih on payment of cost of the tender documents fixed thereon (non-refundable) in cash or Bank Draft, payable at State Bank of India, Jaduguda Branch, Code no. 0227. The tender Documents shall be available on all working days except Sundays and Holidays as per timing specified below:

Monday to Saturday : From 8:00AM to 12:00 Noon and 03:00 PM to 5:00 PM

Tender documents can also be downloaded from our website: www.uraniumcorp.in. In such case, the tender document fee in the form of DD drawn in favor of "M/s URANIUM CORPORATION OF INDIA LIMITED" payable at state Bank of India, Jaduguda Branch, Code No. 0227 and other documents as

prescribed above must be submitted along with the technical proposal failing which the offer will not be considered.

Alternatively, cost of tender fee may be paid through SBI Collect challan. This will operate at all branch of SBI in India. Format of challan in enclosed is given at page no. 8 of this NIT, Alternatively forms can be downloaded from our website www.uraniumcorp.in . Cost of tender document in SBI bank challan (UCIL copy) shall be submitted in separate sealed envelope, super-scribing – Cost of tender document NIT No, Name of work, Name of Tenderer and date of tender opening.

The tenders in triplicate (1 Original + 1 copies) are to be submitted in single part i.e. Part-I, eligibility documents meeting the PQC including tender cost and EMD, signed copy of tender document and PART-II, Techno-commercial cum financial bid, to the Addl. Manager (Personnel), Uranium Corporation of India Limited, Turamdih, P.O.: Sundernagar, District: Singhbhum (East), Jharkhand- 832107 to reach him on or before the date & time fixed for receiving bid. FAX, telegraphic or email bids will not be entertained. The sealed outer cover should containing two envelopes, each sealed and marked with NIT no., closing date and general description of work tendered for and type of bid. Outer Sealed cover which should be super-scribed with NIT No. and general description of the work quoted for.

Offer will be opened on the due date as mentioned above by the Corporation's authorized representative(s) in the presence of the Tenderers who are present.

The Corporation reserve the right to accept or reject any or all tenders either in full or part thereof. Purchase preference shall be applicable as Govt. of India directives.

For Chairman and Managing Director
Uranium Corporation of India Limited

Scope of Work and Terms and Conditions

1. Name of work: Comprehensive Annual maintenance of **Toshiba make Copier, Model: e-studio207 ,SI No:CSF715097.**
2. The tenure of the contract shall be for **one year**.
3. Payment terms: Payment will be made on quarterly basis within 30days after submission of certified invoices.
4. The AMC shall be on comprehensive maintenance service basis (Spare and service maintenance contract) i.e. no extra charges for spares shall be paid by UCIL. However, toner and drum cartridges are excluded from the scope of supply of above AMC.
5. If the contractor fails to repair any equipment at site then they may be allowed to take out the equipment at the contractor's works for repair, however no extra cost for transportation etc. shall be paid by UCIL.
6. The rates should be quoted strictly in accordance with the price format given in tender document. The total amount shall be the deciding factor for L1 bidder.
7. The services of engineer of the contractor may be required on non-working days or beyond office hours on working days on some occasions to meet emergency situation without any extra charges.
8. Nature of Tender:- Single Part
9. Working Hours:- As the requirement is for round the clock operation. Service engineer will be deputed as per instruction of Engineer-in-charge. No extra claims shall be entertained for working beyond duty hours in such urgency.
10. Commencement of work :- Work will commence immediately from the date of issue of work order. Contractor will report to the Engineer In charge, UCIL immediately on receipt of work order for further instructions for carrying out the job. A letter duly signed under contractor's official seal as a token of acceptance of all terms & conditions of work order must reach in the office within two days of receipt of the order. The work order no. & date as well as name of work must be quoted in all correspondences.
11. Completion period of contract:- Completion period of present contract is one year. Total price quoted for shall be the deciding factor to evaluate L-1 quotation. (Date of commencement will be reckoned from the date of start of work at site).
12. Jurisdiction / Dispute: - Any action / dispute arisen out of or from this work order shall be subject to the jurisdiction of court of law at Jamshedpur only, irrespective of anything to the contrary mentioned in the tender / quotation. Any statutory obligation has to be made by the contractor. Tenderer will extend all help.
13. Safety Rules & Regulations for contractor's employees:- UCIL's Safety Rules & Regulations for contractor's employees will be complied strictly during the execution of works at site. Contractor shall ensure the use of safety appliances during the work at site. Contractor will take full safety measures and arrange the necessary safety gadgets / appliances, tools & tackles, helmet, gumboot required for the work by their own so as to ensure that no damage, loss or injury to corporation's personnel, contractors'

personnel, third party or equipment are caused due to the work being carried out by contractor.

14. Visit of Site and Locality prior to quote rate (s):- Before submission of tender, the tenderers are advised to physically visit the site to make themselves fully conversant with the site, understand the site working conditions, nature of jobs, etc. prior to quote for the same. Also requested to inspect copier covered under present tender etc.
15. **Rates in Words & Figures:**
 - In case of item rate tenders, only rates quoted shall be considered.
 - Rates shall be filled properly so that there is no discrepancy in rates written in figure and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figure or in words then the rates quoted by the contractor in words shall be taken as correct.
 - Where the rates quoted by the contractor in figure and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item (s) then rate for such item (s) will be considered as zero
16. Tax & Duties:- The quoted rate should be inclusive of all taxes and duties including service tax, if applicable.
17. Reimbursement for variation in Taxes:- The Contractor will be paid at actual against production of documentary evidence for any variation in statutory taxes, duties etc. or any imposition of new Governmental taxes /duties during the Contract execution etc. period. For this purpose, the bidder should indicate clearly in his price bid the details of taxes and duties considered for all those major items for which he intends to claim for such reimbursement.
18. Validity:- The offer should remain valid for a minimum period of three months from the date of opening of the final price part. The Tenderers shall not be allowed to increase, amend or withdraw his tender within this period and if he does so the earnest money deposit and security deposit may be forfeited.
19. Indemnity:- Contractor will fully indemnify the corporation against all responsibility and whatsoever arising out of accident / injury to contractor's workmen, third party or to corporations' personnel and properties.
20. Award of Contract :- The Corporation reserves the right to accept or reject any or all tender either in full or part or to split up the work, if necessary, without assigning any reasons therefore.
21. Security Rules & Regulations and Entry Passes:- The contractor will have to submit the details of the persons to be employed for this work within two days of award of work. The contractor will be allowed to start the work only after submission of the details in prescribed verification forms (in duplicate) along with four nos. passport size photograph for each labourer separately to the Competent Authority, UCIL. Contractor will make







necessary Entry Passes from concerned officials of CISF Unit, UCIL sufficiently in advance. Contractor shall strictly abide by the prevailing security rules and regulations and also to be enforced by UCIL time to time. Entry to the works premises is strictly restricted and only bonafide pass (permission) holders are allowed.

22. Penalty: If a machine is down for more than 3 working days, suitable substitute shall be provided without commercial implication. Failing which penalty @ Rs 100/- per day per machine shall be imposed.
23. Preventive maintenance visit: Quarterly preventive maintenance shall be done by the successful bidder

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PRICE FORMAT

S.No.	Item Description	Qty. (Nos.)	Unit Rate (inclusive of all taxes & duties) per year (Rs)		Total Cost per Year (Rs)
			(In Figure)	(in Words)	
A	B	C	D		E = C X D
1	Annual Maintenance Contract (AMC) for Toshiba make Copier, Model: e-studio207 ,SI No:CSF715097	1			
Total Cost of AMC for One Year (including all taxes & duties)					

Uranium Corporation of India Ltd 	Uranium Corporation of India Ltd 	Uranium Corporation of India Ltd 
 Branch Copy	 Contractor/Candidate/Supplier Copy	 UCIL Copy
Advt. No/ NIT No. _____	Advt. No/ NIT No. _____	Advt. No/ NIT No. _____
SBI Branch Name JADUGODA(00227)	SBI Branch Name JADUGODA(00227)	SBI Branch Name JADUGODA(00227)
A/C No. 35769323064	A/C No. 35769323064	A/C No. 35769323064
Contractor/Candidate/Supplier: Name _____	Contractor/Candidate/Supplier: Name _____	Contractor/Candidate/Supplier: Name _____
Amount Rs. _____	Amount Rs. _____	Amount Rs. _____
Bank Charges Rs. _____	Bank Charges Rs. _____	Bank Charges Rs. _____
Total Amount : _____	Total Amount : _____	Total Amount : _____
Amount in Words : _____	Amount in Words : _____	Amount in Words : _____
Journal No. _____	Journal No. _____	Journal No. _____
Contractor/Candidate/Supplier Signature	Contractor/Candidate/Supplier Signature	Contractor/Candidate/Supplier Signature
Authorised Official Signature	Authorised Official Signature	Authorised Official Signature
<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account.	<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account	<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account